

# Broken Arrow Soccer Club Position: Field Refuse Removal Job

## CONTRACTED SERVICES

### Definitions:

Complex grounds: Indian Springs Soccer Complex (ISSC) as utilized by BASC including Fields 26 and 27

Regular Season: Events as scheduled as part of a league season by the scheduling authority with duration of several weeks.

Tournament: Events scheduled as a tournament by the scheduling authority with duration of multiple days and sanctioned by a governing authority recognized by the CLIENT.

### CONTRACTOR'S Operational Duties & Responsibilities:

- Removal of refuse from the CLIENT's receptacles and facilities at the complex grounds and deposit such in the provided dumpsters for disposal as detailed below:
  - For Regular Season Weeks all refuse removal from the activities below to be completed following the conclusion of games on Sundays. All ISSC refuse removal should be completed **no later than Monday morning**.
    - Inspect all trash receptacles for proper liner installation and empty those that are more than 1/3 full.
      - Additional trash receptacle service may be required during heavy use weeks prior to weekend games. CONTRACTOR should check schedule as needed.
    - Pick up refuse/debris from the grounds of the complex (including fields, sidelines, goal areas, spectator stands, concession areas, fence lines and public areas within the complex).
    - Collect and dispose of refuse from the outside of the concession buildings and headquarters building.
  - For Tournament Weekends all activities below to be completed as noted below with final cleanup to be completed **no later than Monday morning**:
    - Inspect all receptacles prior to the start of the event for proper liner installation and removal of refuse from receptacles more than 1/3 full.
    - Empty trash receptacles that are more than 1/3 full and pick up refuse from the surrounding area midday and at the conclusion of games each day of the event (typically Saturday and Sunday).
    - Pick up refuse/debris from the grounds of the complex (including fields, sidelines, goal areas, spectator stands, concession areas, fence lines and public areas within complex) following the conclusion of the event.
    - Collect and dispose of refuse from the concession buildings and headquarters building as needed.
- Distribute and set up trash receptacles at complex grounds prior to the start of each regular season as directed by the CLIENT.
- Collect all trash receptacles to the location specified by the CLIENT following the close of each season.
- Regularly inspect each trash receptacle and position thereof and report any missing or damaged equipment to the CLIENT.
- Provide the CLIENT a monthly invoice for services utilizing the provided invoice form including an accurate report consisting of:
  - Dates and times of services provided,
  - Count of bags of refuse disposed of each work period,
  - Other services provided
  - Report of supplies needed.

- Respond to requests for information from the CLIENT within two business days of receipt.
- Physical ability to stand and walk for long time periods and be able to physically remove full trash bags from receptacles and place into dumpsters.
- Inform the CLIENT of general field refuse or equipment issues.
- Appoint a suitable substitute (as indicated in the General Provisions of this Agreement) to perform services in the CONTRACTOR's absence.
- When requested, attend BASC board meetings to report to the executive board a summary of field refuse and equipment business and answer questions.

**Equipment, tools, materials and supplies provided by the CLIENT:**

- Trash bags, duct tape and other supplies necessary for refuse collection and disposal.
- ISSC use of Gator/trailer or Cart/trailer.

**COMPENSATION SCHEDULE**

**Definitions:**

Regular Season: Events as scheduled as part of a league season by the scheduling authority with duration of several weeks.

Tournament: Events scheduled as a tournament by the scheduling authority with duration of multiple days and sanctioned by a governing authority recognized by the CLIENT.

**Compensation Schedule:**

The CLIENT shall compensate the CONTRACTOR according to the following schedule:

**PLACE BID AMOUNTS BELOW FOR B.A.S.C. FIELD REFUSE JOB:**

For Regular Season Weeks:

- \$ \_\_\_\_\_ per bag of refuse form trash receptacles disposed of as required by the contract.
- \$ \_\_\_\_\_ per regular season week to pick up refuse/debris from the grounds of the complex including fence lines and to collect/dispose of concession building refuse

- For Tournament Weekends:

- \$ \_\_\_\_\_ per bag of refuse form trash receptacles disposed of as required by the contract.
- \$ \_\_\_\_\_ per each side of the complex grounds utilized (east and/or west)
  - If one side or the other is not fully utilized for a tournament the adjusted rate must be agreed upon in advance by both parties

- \$ \_\_\_\_\_ for the distribution and set up of trash receptacles at the beginning of each season for the whole complex. (\$ \_\_\_\_\_ per side of the complex)
- \$ \_\_\_\_\_ for the collection of trash receptacles at the end of each season for the whole complex. (\$ \_\_\_\_\_ per side of the complex)
- Other rate(s) for services provided as agreed upon in advance by both parties in writing.

Email this bid and the job application by January 31, 2019 to [info@bascok.com](mailto:info@bascok.com) -or- mail to P.O. Box 872, Broken Arrow, Ok. 74013.

Questions? Call 918.360.6604