



## **ATTENTION!**

**Please read carefully! All supporting documentation must be submitted along with the application. Due July 12, 2019.**

### **BASC Registration Fee Financial Assistance Program**

Broken Arrow Soccer Club offers registration fee assistance to a limited number of players each season to offset some of the player registration fees. Parents/guardians of players who meet all the qualifications for the program will be considered for assistance.

**The amount of assistance provided each season is limited therefore applicants should consider requesting only the amount needed to meet their needs so that as many players can benefit from the program as possible. You can select from 25%, 50% or 75% of the normal registration fee. 75% is the highest you can request.**

*This program is a policy of the BASC Executive Board and may be revoked or revised by a majority vote of the board members.*

### **Application**

Application for assistance shall be made each season by submission of a completed BASC Registration Fee Assistance Form (available for download online or from the BASC office) in combination with the required supporting documentation discussed below in the qualification paragraph.

- Financial aid applications and the required supporting documentation should be dropped off, scanned or faxed to the BASC office:
  - Scan/Email: [cherish@bascok.com](mailto:cherish@bascok.com)
  - Fax: 918-516-0664
- Once application is received in the office, the Applicant will receive a confirmation email at the email address indicated on the application. The application is not considered received until the confirmation email is sent.
- Applicants will be notified of the status of the application via email or phone within 3 to 5 days prior to the end of normal registration, please check the BASC website [www.bascok.com](http://www.bascok.com) for this date.
- Applications for assistance may be submitted up to two weeks after the late registration period and will only be considered if there are remaining funds available in the assistance pool. Approved applicants who receive assistance during the late registration period will be required to pay the \$20 additional late registration fee.

### **Qualification – Please Read Carefully!**

Qualification for consideration shall be based upon the following supporting documentation:

- Fall Season: Submission of the applicant's tax return for the current year. If you did not file a tax return, you must submit a letter from your case worker stating that your income level did not require filing an IRS tax return this year.

- Spring Season: Submission of the applicant's tax return for the current or previous year. If you did not file a tax return, you must submit a letter from your case worker stating that your income level did not require filing an IRS tax return this year.

#### **Program Details**

- Applications for financial assistance must be submitted each season for consideration and is due before the end of Normal Registration. **(Due date: July 12, 2019)**
  - Applicants may select the level of assistance requested by indicating such on the application form.
  - Applications for assistance may be submitted up to two weeks after the late registration period and will only be considered if there are remaining funds available in the assistance pool. Approved applicants who receive assistance during the late registration period will be required to pay the \$20 additional late registration fee.
- The BASC Registrar shall review all applications and supporting documentation submitted to BASC. Vouchers will be issued to the applicants who have been approved by the BASC Registrar. Consideration is based upon the application and required supporting documentation, the applicant need, funds available in the assistance pool and current level of participation for this program each season.
- Approvals for assistance will be considered until all available funds in the assistance pool have been depleted for the season.
  - Board Members may recommend assistance be granted to a player with special circumstances and/or allowing for exceeding the seasonal assistance pool. Such recommendations shall be submitted to the BASC Executive Board for consideration at a regular or special Board Meeting with approval requiring a majority vote of the Board present.
- Registration fee assistance vouchers shall have an expiration date to ensure utilization of the approved funds. Communication of the voucher number shall be emailed to the applicant and will include the expiration date clearly noted.
  - Vouchers issued shall be utilized within 3 business days or shall be voided and the funds returned to the assistance pool.

*END of DOCUMENT*

# BASC REGISTRATION FEE FINANCIAL ASSISTANCE PROGRAM



APPLICATION MUST BE SUBMITTED EACH SEASON FOR CONSIDERATION { **FALL 2019 Due Date: July 12** }

Season: **Fall**    **Spring**                      Year: \_\_\_\_\_                      Player Status: **New**                      **Returning**

Parent/Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Alternate Contact Info: \_\_\_\_\_

The parent/guardian of the player(s) requesting registration fee financial assistance shall complete and sign this application. The application and the required supporting documentation must be submitted to BASC prior to the close of normal registration each season. **(App Due Date: July 12, 2019)** Applications may be submitted up to two weeks after the late registration period and will only be considered if there are remaining funds available in the assistance pool.

**Applicants submitting during late registration will be required to pay the \$20 late fee.** See the attached program details for further information.

**Provide the name and date of birth for each player requesting financial assistance. Also include the requested level of assistance: 25%, 50% or 75%. 75% is the maximum level. The amount of assistance provided each season is limited therefore applicants should consider requesting only the amount required to meet their needs so that as many players can benefit from the program as possible. For assistance please contact the BASC office.**

	To Be Completed by Applicant				To Be Completed by BASC		
	Last Name	First	DOB	Requested 25%, 50% or 75%	Appvd	Voucher Amt	Voucher #
Player 1:							
Player 2:							
Player 3:							
Player 4:							
Player 5:							
Player 6:							

**ATTENTION:** Applicant must send the required supporting documentation along with this application or the application will be void.

Number of persons in the household: \_\_\_\_\_

Other circumstances for consideration:

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Received at BASC by: \_\_\_\_\_ Date: \_\_\_\_\_

Email/Scan to: [cherish@bascok.com](mailto:cherish@bascok.com) or fax to: 918-516-0664