

Broken Arrow Soccer Club Contract Labor Agreement Bid Process

Part-Time Position: 2019 BASC TECHNICAL DIRECTOR

Broken Arrow Soccer Club is looking to grow our Club and have a higher educated coaching staff by using proven training techniques that will help retain both coaches and players. BASC requires the Technical Director to refrain from becoming a recruiter or identifying players for any competitive club. If recruiting or player ID'ing is discovered, it will be grounds for immediate dismissal and considered a breach of contract ending all agreements between Broken Arrow Soccer Club and the contracted Technical Director.

CONTRACTED SERVICES

CONTRACTOR'S Operational Duties & Responsibilities:

The primary role of the BASC Technical Director is to assist and develop coaches of the younger BASC U6 through U14 age groups through instruction and implementation of proper coaching training methods for the progression and development of the players on the team.

The secondary role of the BASC Technical Director is to assist and develop coaches of the older BASC U15 through U19 age groups to ensure that proper coaching training methods are in place for the progression and development of the players on the team. Older players will be encouraged by the Technical Director to coach a team for BASC.

- Create and implement coach development and education plans for all BASC coaches to utilize.
- Work directly with BASC coaches during the practice/training sessions. Practice sessions will vary from Monday through Friday from 4:00 pm to 8:30 pm throughout the City of Broken Arrow and the Tulsa City-County Health Department fields in Tulsa. BASC coaches will not be asked to change their practice or training day or time to match the Technical Directors schedule.
- Work with coaches for the period of two (2) weeks prior to the beginning of each season and up to one (1) week post season.
- Ensure all BASC coaches have the appropriate licensing for their age group or are working towards this.
- Create group training sessions for BASC coaches either in classroom or on the field, minimum of four (4) sessions per week for 1.5 hours each.
 - ****If a BASC coach would like more training from the Technical Director (over and above the 1.5 hours already provided), the requesting BASC coach will incur the cost. The Technical Director may be requested to attend games and provide game feedback to the coaching staff of the team. The Technical Director will invoice and collect monies for the additional training directly from the requesting BASC coach. BASC will not be liable for any unpaid balance of said invoice.**
- May require attending games as needed to observe coaches and assist with education process
- Monitor coaching standards and expectations of BASC coaches
- Develop curriculum and plans for coaches to use in the U6 through U19 age groups
- Facilitate positive relationship between seasoned licensed coaches and younger less experienced coaches.
- Create a mentoring program for all BASC coaches amongst the seasoned and less experienced coaches
- Attend up to four (4) pre-season coach meetings per year to discuss program and vision of TD
- Attend BASC or other events as a volunteer to promote youth soccer throughout the community and recruit coaches for BASC.
- Organize and support BASC camps throughout the year

REQUIREMENTS and QUALIFICATIONS

- Must possess a USSF or NSCAA National Coaching License. Experience may substitute for license, but National License is highly preferred.
- Minimum two (2) years of experience in a similar or related position. Must show demonstrated success in teaching and coaching.
- Articulate oral and written communications skills
- Must have the highest integrity and the ability to retain confidential information
- Mandatory Coach registration and background check
- Commitment to working a non-traditional schedule of afternoons, evenings and weekends
- Proficient with Microsoft Office software systems
- Mandatory agreement of non-competition against BASC coaches, team officials, and players
- Must be a self-starter and able to work efficiently and independently
- Ability to exercise initiative and independent judgement
- High-energy personality, a team player, able to collaborate and excellent interpersonal and supervisory skills
- Strong conflict resolution skills helping in dealing with issues that might arise during coach educational training
- Detail orientated and ability to deliver accurate results
- Possess developmental oriented philosophies vs. result-oriented philosophies
- Provide an accurate detailed weekly report to BASC Head Coach and GM minimally consisting of:
 - Completed coach evaluation forms
 - Detailed list of tasks performed for the week
 - The basic skills exercised during each training session.
 - Inform the CLIENT of general coaching issues.
 - Reasons for cancellation of any coaching session.
- Provide the CLIENT a monthly invoice for all services.
- Respond to requests for information from the CLIENT within five business days of receipt.
- Physical ability to stand and walk for long time periods and be able to lift/carry items weighing 20 pounds or more and to demonstrate drills and exercises.

COMPENSATION SCHEDULE

Definitions:

Coach educational training. The CONTRACTOR will work to educate all B.A.S.C Coaches on proper training techniques following the U.S. Soccer Grassroots training methods.

- Training dates and times will be set forth by the CONTRACTOR
- There may be opportunities for other coach training activities and/or player camps which will be mutually agreed upon in advance, and in writing, by both parties.

Compensation Schedule:

The CLIENT shall compensate the CONTRACTOR according to the following schedule:

- **PLACE BID AMOUNT HERE FOR B.A.S.C. TECHNICAL DIRECTOR PART-TIME POSITION:**

\$ _____ monthly, for a total of \$ _____ annually.

- **PLACE BID AMOUNT HERE FOR HOURLY COST OF ADDITIONAL ONSITE EDUCATIONAL COACHES TRAINING.**

**As discussed on page 1, if a BASC coach would like more training from the Technical Director (over and above the 1.5 hours already provided), the requesting BASC coach will incur the cost. Please add what you would charge per hour for this additional training.

\$ _____ per hour.