

**Broken Arrow Soccer Club Contract Labor Agreement**  
**Position: BASC Practice Field Lawn Maintenance 2018**  
Bid Process



**CONTRACTED SERVICES**

**Definitions:**

Practice field lawn maintenance during the annual mowing season, which is described as the mowing of the CLIENT'S practice field locations beginning the last two weeks of March through the end of October.

**Client Representative:**

The Practice Field Lawn Maintenance CONTRACTOR shall report to the CLIENT's representative, the BASC Third Vice-President.

**Practice Field Locations:**

The description of practice field areas to be mowed are: Core Church facility on Aspen Avenue, PSO facility on 193<sup>rd</sup> E. Avenue, TCCHD facility on 51<sup>st</sup> Street and 129<sup>th</sup> E. Avenue (both areas), ISSC fields 26 & 27 at the complex on Aspen, Brookdale Nursing home facility on Aspen Avenue, Highland Park facility on E. Washington Street and any other practice fields as mutually agreed upon in advance and in writing by both parties (approximately 66 acres).

**CONTRACTOR's Operational Duties & Responsibilities:**

- Mowing and trimming all turf areas of BASC practice field locations listed below. All locations shall be mowed every seven (7) days during the mowing season.
- Mowing shall be with a reel/rotary/or-mulching mower. Mower blades will be sharp at all times to provide a quality cut. Mowing height will be according to grass type and variety, with final approval of height made by the CLIENT'S representative, the BASC Third Vice-President. Clippings will be left, as long as no readily visible clumps remain on the grass surface after mowing during the seven (7) day mowing cycle. Otherwise, large clumps of clippings will be distributed by mechanical blowing on the same day as mowing. CONTRACTOR agrees to remove all loose trash and debris prior to mowing.
- Soccer goals, trees, bushes and all buildings, sidewalks, fences, driveways, parking lots and other surfaced areas bordered by grass will be trimmed on the same day as mowing. Monofilament line will be used for all trimming. CONTRACTOR will clean all clippings from sidewalks, curbs, and roadways immediately after mowing and/or trimming. Clippings will not be swept, blown or otherwise disposed of in sewer drains.
- Be available in person, via phone, email or other means of communications to address mowing issues or appoint a qualified substitute.
- Physical ability to stand and walk for long time periods and be able to lift/carry boxes or items weighing 30 pounds or more.
- Inform the CLIENT of general mowing issues.
- Respond to requests for information from the CLIENT within five business days of receipt.

**COMPENSATION SCHEDULE**

**Compensation Schedule:**

The CLIENT shall compensate the CONTRACTOR according to the following schedule:

- \$ BID AMOUNT per year for provided services, payable in monthly installments.
- A mileage rate per IRS regulations of the current year shall be reimbursed for use of a personal automobile in performance of approved services only when pre-authorized by the CLIENT.
  - Travel to/from a regular work location is not considered reimbursable mileage.
  - A detailed submittal of dates, times, locations, purpose and mileage shall be submitted to the CLIENT.

**BID FOR 2018 BROKEN ARROW SOCCER CLUB PRACTICE FIELD LAWN MAINTENANCE POSITION**

Bid, resume and application for this contract labor position may be sent in writing via email, fax or USPS to Broken Arrow Soccer Club. Email to: [info@basco.com](mailto:info@basco.com) Fax to: 918-516-0664 or mail bid to: BASC, P.O. Box 872, Broken Arrow, Oklahoma, 74013.

Bids, resume and application will be received through January 1, 2018.